

In order for your Application for Certificate of Occupancy to be approved, the Springfield Township Fire Department will be completing a mandatory fire safety inspection of your property.

The inspection is to comply with the Ohio Administrative Code 1301:7-7-01 (3) 101.3 entitled intent, where the purpose of the Fire code is to... *Establish the minimum requirements consistent with nationally recognized good practice for providing a reasonable level of life safety and property protection from hazards of fire, explosion or dangerous conditions in new and existing buildings, structures and premises and to provide safety to fire fighters and emergency responders during emergency operations.*

For your benefit, the following list has been compiled to indicate some of the items we will be looking for during the inspection. This list is a general list, and the inspection will not be limited to these items.

- Address numbers – *New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102mm) high with a minimum stroke width of 0.5 inch (12.7mm).*
- Exit signs installed, maintained and operating.
- Exit doors operate free of obstacles, aisle ways adequately sized.
- Fire extinguishers properly installed and within test date (usually annually).
- Fire protection systems (such as smoke and heat detectors, fire alarms, hood suppression systems, sprinklers) are operating and have been inspected and tested (usually annually).
- General good housekeeping (including storage of flammable and combustibles).
- Diagram of the building by floor showing exits and utility service locations.

Should you have any questions, please contact the Fire Department at (330) 734-4130, between the hours of 9:00 AM and 4:00 PM.

******A FEE OF \$50.00 MUST BE PAID WITHIN 7 DAYS OF THE FINAL INSPECTION**

FIRE INSPECTION / ZONING REPORT

Summit County Certificate of Occupancy Permit # _____

Building Use Classification: _____

Fire Inspection Date: _____ **Approved** _____ **Denied** _____ **Reinspection** _____

Comments: _____

Reinspection Date: _____ **Approved** _____ **Denied** _____

Comments: _____

Description of Use: _____

Springfield Township Fire Official Signature

Zoning Administrator Signature

Township Certificate of Occupancy Permit #: _____

Date Issued: _____

Fee Due: _____

Date Fee Paid: _____

Receipt #: _____