

SECTION 620
Zoning Commission

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620.1 ESTABLISHMENT OF COMMISSION.

In accordance with ORC §519.04, the Zoning Commission of Springfield Township is hereby created and shall have all the powers and duties prescribed by law and by this resolution.

620.2 COMPOSITION AND APPOINTMENT.

The Commission shall consist of five (5) members appointed by the Township Trustees. The members shall be residents of Springfield Township. The terms of members shall be for five years and shall be so arranged that the term of one member expires each year. Each member shall serve until a successor is appointed and qualified. Members shall be removable for the same causes and in the same manner as provided in ORC §519.04. Vacancies shall be filled by appointment of the Township Trustees and shall be for the unexpired term.

620.3 QUORUM.

Three (3) members of the Commission shall constitute a quorum at all meetings.

620.4 MEETINGS.

The Commission shall elect a chairperson from its membership and shall adopt rules and procedures not in conflict with the provisions of this Resolution as may be necessary to put into effect the powers and jurisdiction conferred herein. The Township Trustees may appoint a Recording Secretary. The Commission shall meet at its regularly scheduled meetings and at the call of its chairperson. All meetings of the Commission shall be open to the public.

620.5 WITNESSES.

The Commission chairperson, or in the absence of the chairperson, the acting chairperson, may administer oaths, and the Commission may compel the attendance of witnesses in all matters coming within the purview of the Commission.

620.6 PROCEEDINGS.

The Commission shall keep minutes of its proceedings, including a record of the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be filed, within days of the action, in the office of the Township Trustees and shall be a public record.

620.7 POWERS AND DUTIES.

The Zoning Commission shall:

- A. Review development plans for commercial, office and industrial sites and submit a recommendation to the Zoning Administrator.
- B. Review and act on applications for Planned Developments.
- C. Review applications for similar use determination and submit a recommendation to the Board of Zoning Appeals.
- D. Resolve any disputes with respect to the precise location of a zoning district boundary.
- E. The Zoning Commission shall perform all other duties required of them under this Resolution and the Ohio Revised Code, as now or hereafter amended.